

WESTTOWN TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING  
Township Municipal Building, Stokes Assembly Hall, 1039 Wilmington Pike  
October 1, 2007, 7:30PM

In attendance were Supervisors Chair Carol De Wolf, Vice-Chair Thomas A. Foster and Police Commissioner Charles Barber; Township Manager Robert Layman; Township Solicitor Robert F. Adams; Township Building Inspector John Wilson; Township Roadmaster Mark S. Gross; Planning Commission member Elaine L. Adler. There were twenty-two guests in attendance.

**I. Call to Order.**

As there was a quorum present Chair De Wolf led those present in the Pledge of Allegiance and called the meeting to order (7:36PM).

Ms. De Wolf stated that the items D and E under new business will become items A and B. The Board will complete the regular meeting agenda and then open the Zoning and Conditional Use Hearings.

**II. Approval of Minutes (September 17, 2007 Regular Meeting).**

Mr. Foster made a motion, seconded by Mr. Barber to approve the minutes of the September 17, 2007 regular meeting. Ms. De Wolf asked for public comment. There was no public comment. The Board of Supervisors unanimously approved the minutes as present.

**III. Departmental Reports.**

**A. Township Building Inspector – John Wilson.**

Mr. Wilson reported on the Building Department activities for September. He stated that he had issued a significant amount of Use and Occupancy permits for re-sales in the past month. He reported that he has been inspecting the overhanging trees in the eastern end of the Township with the Roadmaster and letters will be sent to appropriate property owners. This will be done throughout the Township as part of preparation for snow/ice plowing season. Mr. Foster asked about the overgrowth of bamboo on S. New Street. Ms. De Wolf stated that the Township had taken care of that last year and it seems to be under control.

**B. Township Roadmaster - Mark Gross.**

Mr. Gross reviewed the September Road Department report. He stated that the Department has been working at the Mansion preparing for Chester County Day. Mr. Gross said five hazardous trees have been removed east of the driveway near the Mansion and a tree trimmed at the Gate House. Mr. Gross reported that the tennis courts are being resurfaced and the contractor should be finished this week. He also stated that a thin underlay was found on some of the roads that are being repaved. Because of this the roads were taken down to the stone base, a scratch coat put on and then overlaid.

**Township Planning Commission – Elaine L. Adler.**

Mrs. Adler reported on the September 19<sup>th</sup> Planning Commission Meeting. The Commission reviewed Thornbury Chester County's trail plan which is part of their Comprehensive Plan. Mrs. Adler stated that Tim Jordan, Planning Commission Chairman for Thornbury, was present at the meeting and asked that Westtown consider linking our trails with Thornbury's at the Bayard Rustin High School and on the west side of Route 202. The Commission also heard a presentation by the Presby Homes Group. Mrs. Adler stated that the plans for the CCRC have been received and sent to our consultants for reviews for the October 17<sup>th</sup> Commission meeting.

**D. Parks Advisory Group.**

Mr. Layman reported on the September 13<sup>th</sup>, Parks Advisory Group meeting. He stated that Parks Advisory would like to become more involved with planning activities at the park for the residents. The Board will be receiving a letter from the Chairman requesting that their status be changed from an Advisory Group capacity to a Parks and Recreation Committee. He also reported that Mark Gross met with the Eagle Scout who is relocating the scout fire circle and have decided on the location where it will be moved.

Mr. Foster, representing the Oakbourne Mansion Commission, reported on Chester County Day. He stated that this is the first time that Oakbourne Mansion will be included in the tour and to create more interest and to raise funds for the Mansion there is a Decorator Show House being held at the Mansion this week. The Mansion has been decorated by eight antique dealers and decorators. Mr. Foster stated that yesterday was the first day for the Show House and there were approximately 173 visitors to the Mansion. The Oakbourne Mansion Commission is very appreciative of the sponsors for this event which includes Gawthrop Greenwood the platinum sponsor. Ms. De Wolf asked the hours of the Show House. The hours are: Tuesday 3Pm -8Pm, Wednesday 12Pm to 7Pm, Thursday and Friday 3Pm – 7Pm and Sunday 10Pm – 4Pm. A brunch by Pace One will also be available on Sunday.

Ms. De Wolf asked that the Parks Advisory Group's request and Thornbury's trail request be included on a Workshop Agenda.

**IV. Public Comment Non-Agenda Items.**

There was no public comment.

**V. Old Business.**

**A. Conditional Use Hearing Exxon/Juna Tract 2007-3.**

Mr. Adams stated as there are issues associated with the Conditional Use Application he would open the Hearing and then continue the Hearing to October 15, 2007, 7:30Pm. (Transcripts available at the Township Office).

**VI. New Business.**

**A. 2008 Police Budget.**

Mr. Layman advised the Board that as a requirement in our Police Contract the Police Budget must be made available to the public by October 1st. The Board of Supervisors of Westtown and East Goshen must agree on a budget by December 15, 2007 or it becomes a default budget. He advised the Board that no action needs to be taken this evening. The Police Budget is available at the Township Office for review.

**B. Shiloh Road Improvements URS Time and Cost Change Summary Sanitary Sewer Line Installation.**

Gerald Katzmire, URS, advised the Board that the project was originally to take six weeks but the contractor ran into problems with rock and an existing water main. The contractor has revised his schedule adding two more weeks for the installation of the sewer line. The contract before the Board is only for the additional time for the inspector on the project.

Mr. Foster made a motion, seconded by Mr. Barber, to approve the cost overrun in the amount of \$7,200 for inspections of the sanitary sewer line installation on Shiloh Road. Ms. De Wolf asked for public comment. There was no public comment. The Board of Supervisors unanimously approved the cost change.

**VII. Public Comment (all topics).**

There was no public comment.

**VIII. Payment of Bills.**

On the motion of Mr. Barber, seconded by Mr. Foster, the Board of Supervisors unanimously approved the bills as presented.

At this time the meeting was turned over to Mr. Adams to conduct the Zoning Amendments Hearing and the Conditional Use Hearing for Presby Homes. (When completed transcripts are available at the Township Office).

The regular Township Meeting was reconvened at 9:53Pm.

**VI. New Business Continued.**

**C. Conditional Use Hearing Crebilly Farms – Robert F. Adams.**

Mr. Adams advised the Board that they needed a motion to accept the Conditional Use Application for Crebilly Farms. He will advertise the Conditional Use Hearing, if possible, for the Board's November 19, 2007 meeting.

Mr. Foster made a motion, seconded by Mr. Barber, to accept the Conditional Use Application for Crebilly Farms and authorized Mr. Adams to advertise the hearing. Ms. De Wolf asked for public comment. There was no public comment. The Board of Supervisors unanimously accepted the Conditional Use Application.

**IX Adjournment.**

On the motion of Mr. Foster, seconded by Mr. Barber, the meeting was adjourned at 9:55Pm.

Respectfully Submitted,  
Robert Layman,  
Township Manager