

WESTTOWN TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING  
Township Municipal Building, Stokes Assembly Hall, 1039 Wilmington Pike, Westtown  
February 4, 2008 7:30PM

In attendance were Supervisors Chair Thomas A. Foster, Vice Chair Carol R. De Wolf, and Police Commissioner Charles P. Barber; Township Manager Robert Layman; Township Solicitor Patrick McKenna; Township Building Inspector John Wilson; Township Roadmaster Mark Gross; and Township Planning Commission member David Walter. There were eleven guests in attendance.

**I. Call to Order.**

As there was a quorum present Chairman Foster called the meeting to order at 7:32PM and led those present in the Pledge of Allegiance.

**II. Approval of Minutes (January 21, 2008 Regular Meeting).**

Mr. Foster asked if there were any additions or corrections to the minutes. Ms. De Wolf said the minutes were acceptable. Mr. Barber, in referring to Section III:D Oakbourne Mansion Commission stated that he felt that some of the dialogue of the discussion was not included. He would like the minutes to be an actual reporting of the discussion as he felt the integrity of some of the members of the Board were attacked. Mr. Barber stated that the idea of re-organization was presented by a gentleman and it was passed, as far as his investigation shows, with no objection. Mr. Barber asked Ms. De Wolf how many phone calls she had received about this issue. Ms. De Wolf responded that she is not willing to address this. She stated she knows that the intention was to shorten the Commission to three, which she does not approve of, and thinks that all six members are important in their contributions. She stated that she feels that the greater diversity of the Commission members, no matter what they contribute, is important. Mr. Foster said that he would agree that the minutes do not reflect what actually happened and would ask that Mrs. Greer revisit the minutes. He stated that Ms. De Wolf had objected to the proposal to downsize the Commission to three people based on a phone call and declined to say who the call was from but had no difficulty in impugning the integrity of the people who have been working very hard on the Commission. He asked that the record be accurate. Ms. De Wolf said that it is normal for Mrs. Greer not to put in all quotes and with this particular document you might want to comment on how we have handled things in the past. Ms. De Wolf stated she is certainly not embarrassed by any of her comments and is not sure how this issue was presented in the newspapers. She said she is concerned that those on the Commission feel that they are important in whatever contribution that they make. She also stated that she feels that it is going in the wrong direction to go from a six member voting Commission to a three member voting Commission and feels that this was perhaps forced on them. Mr. Foster advised Ms. De Wolf that that recommendation came from the Commission and that it was unanimous and it was their recommendation. He stated that he is not sure if Ms. De Wolf has enough background on the Commission to question their judgment. Mr. Barber said he would like to make the point that the Commission voted on this. Ms. De Wolf asked if the whole Commission was in attendance. Mr. Foster responded they were. Ms. De Wolf asked if anyone abstained. Mr. Foster responded no one abstained. Mr. Barber asked Mr. Wilson if that was correct. Mr. Wilson said it was correct and that it was unanimous that this was the way the Commission should go. He also stated that it is common for all organizations to have an executive board with committees. Ms. De Wolf responded not necessarily Townships. Mr. Wilson commented that Westtown has a three member Board. Mr. Foster said that is a good analogy as Westtown has a three member Board with committees and commissions that report to the Board. Ms. De Wolf said I do not mind having whatever I said in the minutes but it is not what we ordinarily do and Mrs. Greer has handled this before. Mr. Layman stated the minutes did not have to be approved this evening. He stated that Mrs. Greer had given him two sets of minutes and he had chosen the minutes he felt should be presented. Mr. Foster said the Board would review the alternate minutes and make a recommendation for approval at the next meeting.

**III. Departmental Reports.**

**A. Township Building Inspector – John Wilson.**

Mr. Wilson presented the January Building Report. He stated he has been resurveying the properties west of Route 202 and in Pleasant Grove that received letters about tree trimming and at forty-four of the properties the trees had been trimmed. He will send a second letter to the properties that were not in compliance. Mr. Foster said the Township is looking to update its current "Tree Policy" to a Tree Ordinance that will be more enforceable.

**B. Township Roadmaster- Mark Gross.**

Mr. Gross reviewed the January Road Report. He stated that with the help of a cleaning company the Department jet cleaned stormwater pipes that were clogged with mud, roots and debris. They also cleaned the retention basin in the Thorne Hill Development that was holding water because of root penetration in the out fall pipe. The Department also updated the GIS system with mapping of the work done on Shiloh Road. Mr. Gross stated that the pump at the Kirkwood Pump Station which had a seal failure is being rebuilt and will be back in service in a week and a half. Mr. Gross stated that he is preparing a list of the roads for paving this year so and early bid can be prepared. Mr. Barber asked who is responsible for plowing of Little Shiloh Road. Mr. Gross advised Mr. Barber that Westtown plows west of Shiloh Road and West Goshen plows east of Shiloh Road.

**C. Township Planning Commission – David Walter.**

Mr. Walter reported on the January 23<sup>rd</sup>, Planning Commission Meeting. He stated the Commission reviewed a letter from West Chester Area School District concerning field lighting. The District would like to have more than two stadium lighted events per week. Mr. Walter said the Township Lighting Consultant and a representative from the School District will attend the next Planning Commission meeting. The need to have more flexibility in the proposed lighting ordinance will be addressed.

**D. Parks Advisory Group – Leonard Tehrani.**

Mr. Tehrani stated at the last meeting of the Parks Advisory Group a list of proposed programs and events for the year was planned. The list includes the following activities: A Battle of the Bands in April; Mothers Day Tea in May; An antique car show in June for Father's Day; Summer movie nights; and a dog show in the park in September. The Group also discussed a haunted house at Oakbourne for Halloween. Mr. Tehrani said they would like to advertise these events in the next Township Newsletter. Mr. Foster asked how the events would be funded as Parks Advisory did not present a 2008 budget to the Board. Mr. Tehrani said the events would be self supporting. A nominal fee would be charged and Parks Advisory will look for local sponsorship for the events. Mr. Foster asked what bands would be involved. Mr. Tehrani said they would like to have four or five local bands. Ms. De Wolf asked what movies would be shown. Mr. Tehrani stated only those with the rating of G or PG. Mr. Foster stated that this is an ambitious schedule for a small committee and suggested focusing on two or three events to get started. He also advised Mr. Tehrani to address the events planned for the Mansion with the Oakbourne Mansion Commission as they would need to approve the events. Mr. Foster asked what Mr. Tehrani was looking for from the Board. Mr. Tehrani said Parks Advisory is looking for advice from the Board. Ms. De Wolf said she would be supportive of all the events. Mr. Tehrani stated that Parks Advisory is also working on having a Township wide trail and are looking for a location for a park on the western side of the Township.

**1V. Public Comment Non-Agenda Items.**

There was no public comment.

**V. Old Business.**

There was no old business at this time.

**VI. New Business.**

**A. Appointment of Fulton Financial as a Township Financial Institution.**

Mr. Foster stated that Boenning and Scattergood, the depository for the Township's Bonds, were approved at the January Organizational meeting. As Fulton Financial is the paying agent for the bonds they need to be approved.

Ms. De Wolf made a motion, seconded by Mr. Barber, to appoint Fulton Financial as a Township Financial Institution retroactive to the January 7, 2008 Organizational meeting. Mr. Foster asked for public comment. There was no public comment. The Board of Supervisors unanimously appointed Fulton Financial as a Township Financial Institution.

**B. MS4 Report.**

Mr. Layman stated that the MS4 is a State mandated program for stormwater management. The Township is required each year to report at a public meeting their efforts to improve the quality of stormwater runoff in the Township. He stated that Mr. Wilson is responsible for the construction aspect of stormwater management and Mr. Gross is responsible for checking the stormwater inlets in the Township and making necessary repairs. Mr. Layman said the third aspect of the MS4 program is public outreach for which he is responsible. Mr. Layman reviewed his report which will be made part of the record of the meeting (attached).

Mr. Foster announced that the Township is co-sponsoring a program with the Chester-Ridley-Crum Creek Watershed Association entitled "Rain Gardens and More" which will be held on Saturday, February 9<sup>th</sup>, at the Penn State Brandywine campus. This program is free to Township residents.

Mr. Barber asked if the Township is reimbursed by the State for the MS4 program. Mr. Layman responded that the program is mandated by the State but they do not provide any funding. The Township implements and pays for the MS4 program.

Ms. De Wolf made a motion, seconded by Mr. Barber, to make the MS4 report part of the meeting record. Mr. Foster asked for public comment. There was no public comment. The Board of Supervisors unanimously approved the motion.

**VII. Public Comment (all topics)**

There was no public comment.

**VIII. Payment of Bills.**

Mr. Barber made a motion, seconded by Ms. De Wolf, to approve payment of the bills. The Board of Supervisors unanimously approved payment of the bills as presented.

**IX Adjournment.**

On the motion of Ms. De Wolf, seconded by Mr. Barber, the meeting was unanimously adjourned at 8:10Pm.

Respectfully Submitted,

Robert Layman,  
Township Manager

At this time Mr. McKenna convened the Conditional Use Hearing for Crebilly Farms. (Transcripts will be available at the Township Office when completed).

