

WESTTOWN TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING  
Township Municipal Building, Stokes Assembly Hall, 1039 Wilmington Pike, Westtown  
September 8, 2009, 7:30PM

In attendance were Supervisors Chair Carol R. De Wolf, Vice Chair Charles P. Barber; and Police Commissioner Thomas A. Foster; Township Manager Robert Layman; Township Building Inspector John Wilson; Township Roadmaster Mark Gross; and Township Planning Commission Member David Walter. There were six guests in attendance.

**DRAFT**

**I. Call to Order.**

As there was a quorum present Chair De Wolf called the meeting to order at 7:33Pm and led those present in the Pledge of Allegiance.

**II. Approval of Minutes (August 17, 2009 Regular Meeting and August 12, 2009 Special Workshop Meeting).**

Mr. Foster made a motion, seconded by Mr. Barber, to approve the minutes of the August 17, 2009 regular meeting. Ms. De Wolf asked for public comment. There was no public comment. The Board of Supervisors unanimously approved the minutes as presented.

Approval of the August 12<sup>th</sup>, 2009 Special Workshop meeting was tabled.

**III. Summary of Board of Supervisors Workshop 9/8/09.**

Ms. De Wolf stated that the Board interviewed Jennifer Shea-Schwacke to serve on the Parks Advisory Group. The Board also discussed the following items: The issue of burning in the Township; The assessment appeals of Sunrise Assisted Living and Land Rover/Jaguar and their impact on the Township; Discussed fines for false alarms, the fees to be charged under the Field Lighting Ordinance for police protection and cleanup and building permit fees; Also discussed was the purchase of a new pump for the Pleasant Grove Pump Station and the vehicle needs of the Road Department.

**1V. Departmental Reports.**

**A. Township Building Inspector – John Wilson.**

Mr. Wilson reviewed the August Building Report. He stated that construction has started on the first house of the two lot subdivision at 1015 Shiloh Road. Work has also commenced on the Super WaWa at 1501 West Chester Pike. Mr. Wilson said he has issued Certificates of Occupancy for the new residences at 2 Oakbourne Road and 1115 Shady Grove Road.

**B. Township Roadmaster- Mark Gross.**

Mr. Gross stated that the Department continued work on stormwater inlets on roads that are to be repaved in October. There was a water main break on Trellis Lane near the Wild Goose Pump Station. The repair and road restoration was done by Aqua who did an excellent job. Mr. Gross said the sludge tank at the Chester Creek Treatment Plant had to be drained to fix the diffusers, which control odor. The tank was powered washed and cleaned. He also stated that a sink hole, near a manhole, in the backyard of a property on Cider Knoll Road was repaired by a subcontractor and appears to be holding well with no infiltration. Mr. Gross stated that he is obtaining quotes for the removal of hazardous trees. The Department will also commence restoration of the Carrie Lane Basin. Ms. De Wolf asked that Mr. Perlsweig be informed of the work schedule for the basin. Mr. Gross will contact Mr. Perlsweig. Mr. Barber asked about the salt supply for this year. Mr. Gross stated that he likes to start with a full bin and is in good shape for the season. The Township has a contract with the State and in addition will be awarding a salt bid this evening.

**C. Township Planning Commission – David Walter.**

Mr. Walter stated that both Planning Commission meetings were canceled in August due to the lack of an agenda. At this week's meeting the Commission will review the Township Engineer's letter relating to the landscaping plan for the Loew project at 1081 Wilmington Pike. They will also review Sharon Bank's request for a revision to their plan pertaining to the site line on Green Lane.

**V. Public Comment (Non Agenda Items).**

John Lain, 1540 Johnny's Way, asked why the minutes of the August 12<sup>th</sup> special meeting were not approved. He commented that they did not include much information, or who had made comments, but only referenced the subjects that were discussed. Mr. Layman said that he had prepared the draft minutes and they needed to be revised before approved.

**VI. Old Business**

There was no old business.

**VII. New Business.**

**A. Appointment of Russell Hatton to the Township Planning Commission.**

Ms. De Wolf thanked all those who had applied for the vacant position on the Planning Commission. She stated that the Board had interviewed all the candidates and will be appointing Russell Hatton this evening.

Mr. Foster made a motion, seconded by Mr. Barber, to appoint Russell Hatton to fill the unexpired term of Mark Purcell on the Township Planning Commission. Ms. De Wolf asked for public comment. There was no public comment. The Board of Supervisors unanimously approved the appointment.

**B. Appointment of Jennifer Shea-Schwacke to the Township's Park's Advisory Group.**

Mr. Barber made a motion. Seconded by Mr. Foster to appoint Jennifer Shea-Schwacke to the Township's Park's Advisory Group. Ms. De Wolf asked for public comment public. There was no public comment. The Board of Supervisors unanimously approved the appointment.

**C. Award 2009-2010 Salt Bid to Oceanport LLC.**

Ms. De Wolf stated that there were two bidders with Oceanport the low bidder in the amount of \$68.00 FOB. Mr. Gross stated that this was a joint bid between Westtown, East Goshen, and West Goshen for a minimum of 1,400 tons.

Mr. Foster made a motion, seconded by Mr. Barber to award the 2009-2010 Salt Bid to Oceanport LLC in the amount of \$68.00 FOB. Ms. De Wolf asked for public comment. There was no public comment. The Board of Supervisors unanimously awarded the 2009-2010 Salt bid to Oceanport LLC.

**D. Authorize Advertising of Ordinance 2009-5 Amendment of Stormwater Ordinance.**

Ms. De Wolf stated that the Township's Ordinance needs to be amended to include the new prohibited discharges as required under our MS4 permit.

Mr. Foster made a motion, seconded by Mr. Barber, to approve advertising of Ordinance 2009-5 amending the Township's Stormwater Ordinance. Ms. De Wolf asked for public comment. There was no public comment. The Board of Supervisors unanimously approved the advertising of the ordinance,

**E. Award Pleasant Grove Pump Station Repairs to J. T. Seeley & Co, Inc., in The Amount of \$24,977.00.**

Ms. De Wolf said as discussed at the Board's Workshop a new pump is need for the Pleasant Grove Pump Station and was included in this year's budget.

Mr. Barber made a motion, seconded by Mr. Foster, to approve the award to J.T. Seeley & Co., in the amount of \$24,977.00 for a new pump for the Pleasant Grove Pump Station. Ms. De Wolf asked for public comment. There was no public comment. The Board of Supervisors unanimously approved the award.

**VIII. Public Comment (all topics)**

There was no public comment.

**IX. Payment of Bills.**

Mr. Foster made a motion, seconded by Mr. Barber to approve the bills as presented.

**X. Adjournment.**

On the motion of Mr. Foster, seconded by Mr. Barber, the Board of Supervisors the meeting was unanimously adjourned at 7:56Pm

Respectfully Submitted,  
Robert Layman,  
Township Manager