

WESTTOWN TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING
Township Municipal Building, Stokes Assembly Hall, 1039 Wilmington Pike, Westtown
January 4, 2010, 7:30PM

In attendance were Supervisors Chair Charles P. Barber, Vice Chair Carol R. De Wolf, and Police Commissioner Thomas A. Foster; Township Manager Robert Layman; Township Building Inspector John Wilson; Township Roadmaster Mark Gross; Township Planning Commission Chair Jim Lees; Parks and Recreation Commission Chair Leonard Tehrani; and Oakbourne Mansion Commission Chair Eva Foster. There were six guests in attendance.

I. Call to Order.

As there was a quorum present Chair Barber called the meeting to order at 7:38Pm.

II. Summary of Board of Supervisors Workshop 1/4/10.

Mr. Barber reviewed the following items discussed at the Workshop: Agenda items for the reorganizational and regular meetings; Fire Marshal Position; Little League field usage; Personnel issues; Revision of the Township's Emergency Management Plan; Abandoned house at 910 Springview Court. Problems with overhanging Bamboo on S. New Street; Liberty Square Development; Act 537 Plan pertaining to the Presby Homes development; and issues on Robin Drive.

III. Approval of Minutes (December 21, 2009 Regular Meeting).

Mr. Foster made a motion, seconded by Ms. De Wolf, to approve the minutes of December 21, 2009. Mr. Barber asked for public comment. There was no public comment. The Board of Supervisors unanimously approved the minutes as presented.

IV. Departmental Reports.

A. Township Building Inspector – John Wilson.

Mr. Wilson reported that December was a slow month with only one permit issued. He stated on trash collection days he has been surveying the Township for compliance with recycling. Mr. Barber noted that the revenue from permits for 2009 was only slightly half of what was received in 2008.

B. Township Roadmaster- Mark Gross.

Mr. Gross stated the Department did open space clean up and continued cleaning of storm water inlets. The heavy snow fall kept the Department busy with salting and plowing. Mr. Barber thanked Mr. Gross for the good job of snow removal by the Road Crew.

C. Township Planning Commission – Jim Lees.

Mr. Lees stated the Commission, due to the Holiday, did not have a meeting on December 23rd. At their December 9th meeting the Commission recommended that the Board grant final plan approval for Tract 2009-3 and Tract 2009-4 Crebilly Farms minor subdivision to the Quarry Swim Club. Mr. Lees stated at this week's meeting the Commission will review the revised plan for the Bayard Rustin Pump Station and the subdivision plan for the Gate House at Oakbourne Park.

D. Parks and Recreation Commission Leonard Tehrani.

Mr. Tehrani stated at their December 8th meeting the Commission discussed the events planned for next year and the actions needed to be taken for the events.

E. Oakbourne Mansion Commission – Eva Foster.

Mrs. Foster stated she has had several inquires for weddings in 2010 and a possible picnic for 2,000 people. Permission for this event would have to be a Board decision. Mrs. Foster advised the Board that Ginger Grey has submitted her resignation as she has other commitments and cannot give the time that is needed on the Commission. Mr. Layman advised the Board that they would need to accept Mrs. Grey's resignation.

Mr. Foster made a motion, seconded by Ms. De Wolf, to accept, with regret, the resignation of Virginia Grey, from the Oakbourn Mansion Commission. Mr. Barber asked for public comment. There was no public comment. The Board of Supervisors unanimously accepted Mrs. Grey's resignation.

Ms. De Wolf and Mr. Barber expressed their appreciation for Mrs. Foster work on the Township's Christmas Party.

IV. Public Comment Non-Agenda Items.

David Amsterdam, Franklin Maps, King of Prussia, stated he was in attendance to ask the Board of Supervisors to consider using Franklin Maps the next time the Township publishes a Community Map. Mr. Amsterdam said his company has been a publisher of maps and guides for the last 80 years. He stated that he noticed the map of Westtown done by his grandfather in 1933 is hanging in our meeting room. Mr. Amsterdam gave samples of Community Maps, which they have produced, to the Board. He stated that they do all the printing, and mailing of the Community Map. There is no charge to the Township. The cost of the map is covered by advertising. Mr. Foster asked if the Township has any input in compiling the map. Amsterdam responded that the Township supplies the information they would like in the map. Ms. De Wolf asked how the advertising is solicited. Mr. Amsterdam said they ask that the Township provide them with a letter giving them permission to solicit the business in the area. The letter would state the Township's intent to do the Community Map. Mr. Barber asked what would happen if they do not receive enough advertising. Mr. Amsterdam said the cost of the advertising is kept low and he does not feel this would be a problem in Westtown. Ms. De Wolf asked if they would solicit advertising only in Westtown or in the surrounding area. Mr. Amsterdam said they would do both. Ms. De Wolf asked if the Board would be able to review the advertisers as she had some concerns. Mr. Amsterdam said if the Board has concerns these should be addressed at the beginning of the project. Mr. Foster asked if the Township receives any of the revenue. Mr. Amsterdam said this has not been done in the past. Andy Amsterdam said maps are mailed to all Township residents and the Township receives an additional supply of maps and could sell the maps if they wished to do so. Mr. Foster said they could not give an answer this evening. Mr. Barber said the Board will take this under advisement.

Mr. Barber announced that the Chester Ridley Crum Watershed Association will be holding a stormwater seminar on February 7th, 2Pm – 3:30Pm, at Tomezsko Building Auditorium, Penn State Brandywine. The seminar "Natural Landscaping of Stormwater Basins" will be given by Mark Gallagher" Vice President of Princeton Hydro.

V. Old Business

There was no old business

VI. New Business.

A. Adopt Resolution 2010-1 Liquid Fuels Allocation 2009.

Mr. Foster made a motion, seconded by Ms. De Wolf, to adopt Resolution 2010-1 Liquid Fuels allocation for 2010 in the amount of \$241,748.93 Mr. Barber asked for public comment. There was no public comment. The Board of Supervisors unanimously approved the Resolution.

B. Adopt Resolution 2010-2 Emergency Services Designation.

Mr. Barber stated that the Township is required each year to designate the emergency service providers for the Township. They are as follows: Goshen Fire Company, West Chester Fame Fire Company, Goodwill Ambulance and the Westtown-East Goshen Police Department.

Mr. Foster made a motion, seconded by Ms. De Wolf to adopt Resolution 2010-2 Emergency Services Designation. Mr. Barber asked for public comment. There was no public comment. The Board of Supervisors unanimously approved the Resolution.

C. Elected Auditors.

Mr. Layman advised the Board as the Auditors only meet once a year, which will be January 5th; they will need to approve, by motion, the following situations. He explained to the Board that James Hanak holds two positions. He is currently serving the term which will expire 12/31/2011. He was also elected in 2009 to the vacant six year term on the Board of Auditors. Mr. Hanak will resign one position and present a letter to that affect at the auditors meeting tomorrow evening.

Ms. De Wolf made a motion, seconded by Mr. Foster, to accept Mr. Hanak's resignation from one position on the Board of Auditors. Mr. Barber asked for public comment. There was no public comment. The Board of Supervisors unanimously approved the motion.

Mr. Layman asked the Board to appoint Gary Dougherty to the term vacated by Mr. Hanak. Mr. Dougherty will present a letter of interest to serve as an auditor at their meeting tomorrow evening. The appointment of Mr. Dougherty would clear up the confusion concerning the terms of the Auditors.

Ms. De Wolf made a motion, seconded by Mr. Foster, to appoint Gary Dougherty to the term vacated by Mr. Hanak. Mr. Barber asked for public comment. There was no public comment. The Board of Supervisors unanimously approved the motion.

D. Authorization to Advertise the Sludge Removal Bid.

Mr. Barber stated as our current contract for sludge removal from our Wastewater Treatment Plant and pumping stations is up for renewal a motion is needed to advertise the bid.

Mr. Foster made a motion, seconded by Ms. De Wolf, to authorize advertising of the Sludge Removal Bid. Mr. Barber asked for public comment. There was no public comment. The Board of Supervisors unanimously approved the motion.

VII. Public Comment (all topics)

There was no public comment.

VIII. Payment of Bills.

Mr. Foster made a motion, seconded by Ms. De Wolf to approve payment of the bills. The Board of Supervisors unanimously approved payment of the bills as presented.

IX Adjournment.

On the motion of Mr. Foster, seconded by Ms. De Wolf the meeting was unanimously adjourned at 8:13Pm.

Respectfully Submitted,

Robert Layman,
Township Manager

