

WESTTOWN TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING  
Township Municipal Building, Stokes Assembly Hall, 1039 Wilmington Pike, Westtown  
August 2, 2010, 7:30PM

In attendance were Supervisors Chair Charles P. Barber; Vice Chair Carol F. De Wolf; and Police Commissioner Thomas A. Foster; Township Manager Robert Layman; Township Building Inspector John Wilson; Township Roadmaster Mark Gross; Township Planning Commission member Elaine L. Adler; and Park and Recreation Commission Chair Kristine Lisi. There were two guests in attendance.

**I. Call to Order.**

As there was a quorum present, Chair Barber called the meeting to order at 7:30Pm and led those present in the pledge of allegiance to the flag.

**II. Approval of Minutes (July, 19 2010 Regular Meeting).**

Ms. De Wolf made a motion, seconded by Mr. Foster, to approve the minutes of the Board of Supervisors July 19, 2010 regular meeting, Mr. Barber asked for public comment. There was no public comment. The Board of Supervisors unanimously approved the minutes as presented.

**III. Summary of Board of Supervisors Workshop 8/3/10.**

Mr. Barber stated the Board discussed the following items at the workshop; A Letter from Lain's lawyer concerning connection to public sewer; Increasing the sewer rates for schools; Revision of the Township Fee Schedule; Park and Recreation Commission; Liberty Square issues; and East Side Little League's request for additional Township open space for field use.

**IV. Departmental Reports.**

**A. Township Building Inspector – John Wilson.**

Mr. Wilson reviewed the July Building report. He advised the Board that there were two recent fires at Gaudenzia. The first was a mattress fire. Mr. Foster asked if this was arson. Mr. Wilson stated that it is under investigation by the Assistant West Chester Fire Marshal. The second fire was from a kitchen microwave. As the fire alarm was not working the Fire Marshal requested that the Township seal the building. Mr. Wilson stated that Gaudenzia was working with the alarm company to correct the problem and he will follow up with the alarm company tomorrow. Mr. Barber asked if the Fire Marshal could inspect the building to make sure it is up to code. Mr. Wilson also stated that Gaudenzia seems to have a significant number of false alarms The Board asked that a letter be sent to Gaudenzia's main office concerning the issue of the malfunction alarm system.

**B. Township Roadmaster- Mark Gross.**

Mr. Gross stated that the Department has been doing tree work and that a contractor was hired for work that could not be done in house such as the trimming of trees around traffic signals. He also stated repairs were needed on the roof of the Township Garage and Township Municipal Building due to damage done by recent storms. Mr. Gross reported that the yearly maintenance was done on the Wild Goose pump station. The Department is continuing the mapping of the Township's stormwater system as this will be a requirement under DEP's new permit system. He would like the mapping completed before the new permit requirements take effect. The mapping will be installed on the Township's GIS system by the County. Mr. Gross advised the Board that Dan Malloy plans on starting the road restoration on August 16<sup>th</sup>. Ms. De Wolf stated that if the Township meets certain criteria there might be grant funding for roads through the Delaware Valley Regional Planning Commission. She will provide Mr. Gross with this information.

**C. Township Planning Commission – Elaine Adler.**

Mrs. Adler reported on the July 21<sup>st</sup> Planning Commission Meeting. She stated that the Commission reviewed the Zoning Hearing Board's application from the West Chester Area School District for field lighting at Bayard Rustin High. As the Planning Commission's agenda has been slim this year Ms. De Wolf has suggested the following items that the Planning Commission might review: Review of Open Space owned by the Township; The Township's Comprehensive Plan ten year review; and review of minor zoning amendments pertaining to technical and inconsistencies in the Zoning Ordinance. At this week's meeting the Commission will begin review of the Township open space. Ms. De Wolf said she would like a matrix of the parcels showing which are encumbered and which parcels could have different uses. Mrs. Adler stated that the Commission members have maps showing the location of all open space parcels and that Mr. Gross has provided a CD with this information. Mr. Foster suggested that Mr. Gross do a presentation at the meeting. Mrs. Adler stated that there are new members on the Commission who are not long time residents of the Township and site visits of the open space have been discussed. Mrs. Adler asked if there was anything that the Board would like the Commission to consider. Ms. De Wolf stated there needs to be a strategic plan for all parcels and would like the following addressed: current use of the open space; zoning issues; compliance with the Township's Comprehensive Plan; conservation issues; any improvements on the open space and funding. Mrs. Adler mentioned that there are a few parcels that are buildable and a few small pieces that could be sold to adjacent property owners. Mr. Foster stated that there is also the possibility of leasing some of the land.

**D. Parks and Recreation Commission – Kristine Lisi.**

Ms. Lisi stated that there was a very good turnout for the second movie night with more adults in attendance. The third movie night will be Friday, August 13<sup>th</sup> and the movie will be Hotel for dogs. Christmas in July was held at Tyson Park this year on Saturday July 24<sup>th</sup>. It was well attended in spite of the hot weather. Ms. Lisi stated that the event was written up in the Community Currier. The Dog Show will be held on September 25<sup>th</sup>. Mr. Barber asked if the Commission has any new perspective members. Ms. Lisi responded that several people attending Christmas in July expressed interest in the Commission.

**E. Oakbourne Mansion Commission.**

In the absence of Mrs. Foster, who was involved at the Goshen Fair, Mr. Layman reported for the Commission. He stated that there will be a tented wedding at Oakbourne this weekend and one on October 16<sup>th</sup>. The fees charged for these events are \$2,000. Mr. Layman stated that Mrs. Foster has been told by the Board to hold off scheduling events for 2011 because of possible work on the Mansion. She is requesting that the Board reconsider this, at least for the first quarter of 2011, as she has the possibility of four weddings and a family reunion. Mr. Layman also stated that a new gas stove has been purchased for the Mansion.

**IV. Public Comment Non-Agenda Items.**

Mr. Depietro, 106 Hilltop Road, stated that the recent patching on Hilltop Road is already deteriorating. Mr. Gross will check on this.

**V. Old Business**

There was no old business.

**VI. New Business.**

**A. Extension of Solid Waste Recycling Contract A. J. Blosenski.**

Mr. Foster stated that A. J. Blosenski has offered to extend the current contract for trash/recycling for two years with no increase in cost. The cost would be \$720,324.00, the same as 2010, for 2011 and 2012. The Township would have to bid for a new contract if the offer was not accepted.

Ms. Foster made a motion, seconded by Ms. De Wolf, to extend the Solid Waste Recycling contract with A. J. Blosenski for two years in the amount each year of \$720,324.00 for 2011 and 2012. Mr. Barber asked for public comment. There was no public comment. The Board of Supervisors unanimously approved the motion.

**B. Accept Tract 2010-1 Preliminary/Final Land Development Plan Penn Wood Elementary School.**

Ms. De Wolf made a motion, seconded by Mr. Foster, to accept tract 2010-1 Preliminary/Final Land Development Plan Penn Wood Elementary School and pass to the Planning Commission for review. Mr. Barber asked for public comment. There was no public comment. The Board of Supervisors approved the motion.

**C. Approve Escrow Release #10 Tract 2003-2 Liberty Square.**

Mr. Barber stated that as the Township Engineer has not received the documentation necessary for the release the item would be tabled.

**D. Authorization to Advertise Increase in Sewer Rates for All Schools in Westtown Township.**

Mr. Barber stated that the Sewer Ordinance will be amended to increase the rates for all schools in Westtown. The rates in District 1, 2, 3, and 10 will be \$40.00 per student. The rates in District 4 will be \$44.00 per student.

Mr. Foster made a motion, seconded by Ms. De Wolf, to approve advertising an amendment to the Sewer Rate Ordinance to increase the rates for all schools in Westtown Township. Mr. Barber asked for public comment. There was no public comment. The Board unanimously approved the motion.

**VII. Public Comment (all topics)**

There was no public comment.

**VIII. Payment of Bills.**

On the motion of Mr. Foster, seconded by Ms. De Wolf the bills were approved as presented.

**IX Adjournment.**

The meeting was adjourned at 8:07Pm on the motion of Mr. Foster, seconded by Ms. De Wolf.

Respectfully Submitted,  
Robert Layman, Township Manager.